



## Contract Agreement

### RiseWithRi Branding & Web Design Services

**1. Scope of Services:** We will provide branding and web design services as outlined in the project proposal, including [specify details of branding, design, and deliverables]. Any additional work beyond the original scope will require a separate agreement.

**2. Payment Structure:**

- 50% deposit to secure your project.
- 25% at project midpoint (milestone approval).
- 25% upon project completion and final deliverables.

**3. Revisions:** The project includes up to 2 rounds of revisions for the Branding Package and 2-3 revisions for the Website portion of the package. Additional revisions will incur extra fees based on an hourly rate of \$81/hr.

**4. Timeline & Communication:** Clear communication is essential. Expected response times are within 48-72 hours, and project deadlines will be outlined in the project proposal. Delays in client responses or approvals may affect the project's timeline.

**5. Intellectual Property:** Upon final payment, you will receive full ownership of the deliverables. RiseWithRi retains the right to showcase the work in our portfolio unless otherwise agreed upon.

**6. Termination & Refunds**

Either party may terminate the agreement with 7 days' written notice. The client is responsible for paying for any work completed up to the date of termination. Deposits are non-refundable, with the following exceptions, which are at the sole discretion of RiseWithRi:

If the client fails to adhere to agreed-upon processes, including but not limited to timely provision of materials, respectful communication, and trust in the workflow.



## Terms & Conditions Contract Agreement RiseWithRi Branding & Web Design Services

### 6. Termination & Refunds Continued

If the client engages in unprofessional or disrespectful behavior toward the RiseWithRi team.

In such cases, RiseWithRi reserves the right to terminate immediately, and the client will remain responsible for payment of services rendered up to the date of termination.

**7. Client Responsibilities:** You are responsible for providing all required content and materials by the deadlines agreed upon. Delays in delivering content will impact the project timeline.

**8. Confidentiality:** Both parties agree to keep all project-related information confidential and not share it with any third party without prior consent.

**9. Liability:** While we strive to ensure the success of your brand, we cannot guarantee specific outcomes or results. RiseWithRi will not be held liable for any loss or damages related to your use of the final deliverables.

**10. Late Payment:** A late fee of 5% will be charged for invoices not paid within 15 days of the due date.

Client Name \_\_\_\_\_

Date \_\_\_\_\_

Amount Paid \_\_\_\_\_

Amount Due \_\_\_\_\_

\_\_\_\_\_

Client Signature

\_\_\_\_\_

RiseWithRi Company  
Signature